



Government of Jammu and Kashmir
Agriculture Production Department
Civil Secretariat, J&K, Jammu

Subject: Un-usual visit of Agriculture Officers/officials in the Civil Secretariat, J&K premises during working hours.

Circular No. 05 -Agri of 2017
Dated : 15 .12.2017

It has been observed that the officers/officials of Directorate of Agriculture Kashmir/Jammu have been found roaming in the Civil Secretariat, J&K and are visiting Administrative Department during working hours without taking proper assent from the competent authority which is a gross violation of J&k CSR thereby adversely affect the smooth functioning of office business.

It is, therefore, impressed upon all the HODs under the Administrative Control of Agriculture Production Department that no officer/official shall leave his/her office without proper permission of concerned HOD. Any officer/official found violating the Administrative instructions shall be dealt strictly in terms of J&K Employees Conduct Rules.

(Gurdeep Kour)

Under Secretary to Government
Agriculture production Department

No. Agri/Adm/Circular/2017

dated: 15 .12.2017

Copy to the :

1. Director, Sericulture Development Department, J&K, Jammu.
2. Director, Command Area Development, Jammu/Kashmir.
3. Director, Agriculture, Jammu/Kashmir.
4. Special Assistant to Hon'ble Minister for Agriculture.
5. Mananging Director, J&K Agros Industries Development Corporation Ltd.
6. PA to Secretary, Agriculture Production Department.
7. PA to Special Secretary to Government, Agriculture Production Department.
8. I/c Website, Agriculture Production Department.
9. Circular file.