

**GOVERNMENT OF JAMMU & KASHMIR**  
**Agriculture Production Department**  
**Civil Secretariat, Jammu/Srinagar.**

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**Sub: Notification regarding online services provide by AP&FWD in online mode through <https://agriculture.jk.gov.in>.**

**Notification No:- 01 - Agr (APD) of 2022**  
**Dated:-12.08.2022**

Agriculture Production Department of Jammu and Kashmir UT has enabled a user-friendly J&K Single Window System and undertook several initiatives to ensure 'Ease of Doing Business and Ease of Living' under the mandate of the Business Reform Action Plan (BRAP) and Reducing Regulatory Compliance Burden (RCB) recommended by Department for Promotion of Industry and Internal Trade, Ministry of Commerce and Industries, Govt of India.

All licensing services and sub-services under the Agriculture Production Department of J&K are being automated and ensuring hassle-free services without any physical touch points. In pursuant to the Seed Act 1966, Fertiliser Control Act 1985 & Insecticide Act 1968, licensing services are available on <https://agriculture.jk.gov.in> and is to be re-integrated with single window system (Single Window System-[https://singlewindow.jk.gov.in/.](https://singlewindow.jk.gov.in/)) within 1 month.

S. N	Name of Service
1	Registration for Fertilizer Retailer
2	Registration for Fertilizer Wholesaler
3	Renewal for Fertilizer Retailer
4	Renewal for Fertilizer Wholesaler
5	Grant of License to sell or exhibit for sale or distribute insecticide
6	Grant of Licenses to stock and use of insecticides for commercial pest control operation
7	Renewal of grant of licenses to stock and use of insecticides for commercial pest control operation
8	Registration for grant of manufacturing of insecticides
9	Registration for Seed Retailer
10	Registration for Seed Wholesaler
11	Renewal for Seed Retailer
12	Renewal for Seed Wholesaler
13	Registration for Micro - Nutrients/Bio-Fertilizers
14	Renewal for Micro-Nutrients/Bio-Fertilizers

Further in line with Common unified features of J&K Single Window System for all Services shall be practiced and awareness to be created among the users and department level stakeholders for features such as:

1. All necessary information like; Forms, Document Checklist, Applicable Fee, Verification parameters, Standard Operating Procedures, and Approval timelines mandated under J&K PSGA 2011 made available in the public domain of Deptt. portal and J&K Single Window System under Information Wizard.
2. Applicant shall receive stage-wise acknowledgments on registered email & mobile number and shall be able to download final certificate/license through the online portal.
3. Applicant should be able to apply (Forms & Documents), to submit Online fee, view scheduled inspection with the checklist, track the status of the application online, to view/download approval Certificate/NoCs/Licenses etc online and system notifies through SMS & Email at each level of action taken by admin department.
4. The applicant should not be required to get in touch with concerned authorities physically except in cases where inspection/ site visit/ Physical visit of applicant is mandated by law.
5. All the inspections shall be carried out as per notified procedure and defined inspection checklist, with prior intimation to the concerned establishment.

6. Inspection report shall be uploaded on the departmental portal by the concerned authority within 48 working hrs (2 Working days) from the date of inspection.
7. All surprise or complaint-based inspections shall be conducted with prior written permission of the concerned Head of Department and records shall be maintained on the portal.
8. Further, facilitation shall be primary objective of these inspections.
9. Citizens/Investors/Applicants need not to visit the office premises, they can easily apply for the above-mentioned services from anywhere with one click without any hassle.

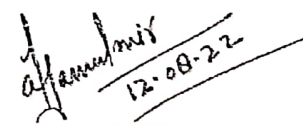
Sd/-  
(Atul Dulloo) IAS  
Financial Commissioner  
(Additional Chief Secretary)  
Agriculture Production Department

Dated: 12.08.2022

No. Agri-P S/63/2021

Copy to the:

1. All Financial Commissioners (All Additional Chief Secretaries).
2. All Principal Secretaries to Government.
3. Principal Resident Commissioner, J&K, New Delhi.
4. Principal Secretary to Lieutenant Governor.
5. All Commissioners/Secretaries to Government.
6. Divisional Commissioner Jammu/Kashmir.
7. All Heads of Departments/Managing Directors.
8. All Deputy Commissioners.
9. Director Information J&K.
10. Director Archives, Archaeology and Museums J&K.
11. Private Secretary to Chief Secretary, J&K.
12. Incharge Website Agriculture Production Department.

  
(Mir Tajamul) JKAS  
Under Secretary to Government